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Principal's Report

April 21st, 2016

Staffing Update

Samatha Lugo has joined our team of TA's who are addressing the needs of students. More specifically, she works with students receiving Special Education services. She comes to us from Lake Otis Elementary where she worked in a similar capacity. She works 5.5 hours per day.

Facilities

Criterion's cabinetry department visited and took measurements for shelving to be installed in the Media Center. Part of the quote includes the addition of two rows of cork strips to be installed in each hallway for the purpose of hanging art and class projects.

There has been a noticeable lack in air quality in the building. It was discovered that there was no airflow in the vents. Siemen's noticed the problem when they came to address some fluctuating room temperature issues. Slayden was called and the system was reset. When a fire alarm went off, the system shut down again. Criterion addressed it yesterday and their rep explained to me how to reset it if the system shuts down again.

Many data ports have not been activated throughout the building. In order to have them all activated, more switches would need to be installed. In my estimation, there is not a need to have every port activated and the cost of installing more switches is, therefore, not warranted. We will be identifying exactly which ports we would like activated and put in a ticket with ASD IT. There is no anticipated cost.

Maibaum/Maitag

Frau Bittlingmaier and Frau Crawford will be at the Rilke Outdoor Event and will be at a station where they explain the future plans for the Maibaum to be installed as part of the park design.

New APC Employee Representative Chosen

Herr Bearss was voted in to fill the seat being vacated by Frau Johnson. We sincerely appreciate Frau Johnson's commitment and involvement. Herr Bearss will be present at the May meeting.

Kindergarten Round Up

This district-wide event is being held tomorrow, April 22nd from 2 – 3pm, beginning in the gym. Parents/guardians of incoming kindergarteners have been invited. They will be introduced to essential personnel and receive a short presentation. They then go off to visit with kindergarten classroom teachers to learn more specifics about our program. They will also be able to meet with the principal to get answers to other questions.

Enrollment

Current enrollment is 464.

Job postings

Two Elementary Classroom Teacher (K-5) positions have been posted. One German Immersion K-5 and one German Immersion 6-8 position have also been posted. There may be a need for one more German Immersion posting yet as programmatic needs continue to be assessed.

Returning Student Survey Numbers – Include affirmative and an average of undecided responses.

Grade	Students	Undecided	No Reply	Estimate	Class sections	
K (22 siblings) (44 on wait list)	69	N/A	N/A	69	3	-1
1	75	5	1	78	4	
2	63	4	1	66	3	-1
3	65	5	0	68	3	-1
4	68	5	0	72	3	+1
5	44	1	0	45	2	
6	34	4	3	41	2	
7	25	5	1	28	1	+5
8	11	1	0	12	1	+5
Total	454	30	6	479	22	-1

These numbers do not include students who will successfully test in to grades 1-8.

Electronic Newsletter

Fra Graham will be taking over the electronic Mailchimp newsletter that was initiated in January. Newsletters are archived and posted to the school website.

Kindergarten Round Up

This district-wide event is being held tomorrow, April 22nd from 2 – 3pm, beginning in the gym. Parents/guardians of incoming kindergarteners have been invited, to include several near the top of the waitlist. They will be introduced to essential personnel and receive a short presentation. They then go off to visit with kindergarten classroom teachers to learn more specifics about our program. They will also be able to meet with the principal to get answers to other questions.

Parent Handbook Revised

Mention was made at last month's meeting that a parent handbook needed to be made available. One was already in existence. It has since been updated and is posted to the website. Copies are being made and will be made available in the front office. We will also distribute them to parents at Kindergarten Round Up.

Teacher Evals

Now is the time that I am busy completing teacher observations and final evaluations. Non-tenured teacher evaluations were complete by the February 15th deadline. The rest will be completed by the May 5th deadline.

New Laptops

Eleven teachers have received their new Mac laptop. The middle school laptops they had been using will soon be re-imaged and returned to middle school student use. K – 5 teachers have set up learning stations in their classrooms with their 4 new Chromebooks. Math Whizz and Lexia program usage has seen a marked increase as a result.

Before and After School Math Whizz and Lexia Tutoring Program

Frau McDonald and Frau Martin have been meeting with students before and after school and report the intervention time has led to progress in student comprehension and achievement.

ACTION ITEMS**Scholastic Magazine Subscription Renewal**

Our teachers make substantial use of leveled Scholastic Magazines. \$2,489.35 is the total needed to renew subscriptions for next year. This requires a vote.

School Sound System

Herr Downie has worked with ASD personnel and has requested funding for a school sound system. An estimate was previously sent to the APC by email. The estimate comes to just under \$15,000.

Partial Funding for Program in Leipzig

Frau Johnson has been accepted into an AATG sponsored program in Leipzig, Germany to take place this summer. The program provides for accommodations and meals. AATG will reimburse a portion of travel expenses, but she would like to request that the APC at least match those funds in order to help facilitate her participation in this program. She would like to participate and bring back STEM-related learning materials and lessons for her German language students. She is requesting \$600 in assistance, the same amount in travel expenses that AATG is committing to reimburse.

Further Technology Needs

A technology needs assessment has been conducted to determine which teachers still need a document camera or replacement cords, a new projector mount, or a replacement projector and cords. Please see the provided spreadsheet. The amount requested is \$10,041 and would come out of the Activity Fee account (current balance of \$76,553.55) as this is the fund designated for technology needs.